

## TERRACE & DISTRICT ARTS COUNCIL Community Project Funding

The Terrace & District Arts Council receives municipal, regional district and provincial funding to promote and support the cultural groups and activities in the region. We are accepting applications from member groups needing capital funding within the upcoming year.

### Project Criteria

- 1) Complete Community Project Application Form, including a cover letter explaining your organization's activities and mandate.
- 2) Projects must show benefit to arts community and/or educational value to participants. Should not be for entry fees or regular activities of the group. Priority will be given to events that feature an education/workshop component.
- 3) Projects must show adherence to Terrace & District and BC Arts Councils mandates and philosophy.
- 4) Clinician and workshop facilitator wages are to be included in the project request, but a large percentage of the budget being part of wages for organizers or employees of organization sponsoring the event may disqualify the application.
- 5) Provide a proposed budget for project or activities. **Forecast budgets must be balanced, with total revenues equaling total expenses.**
- 6) The Council reserves the right to refuse projects that do not meet criteria. All applications receive written notice of their funding status within a month of the deadlines.

Groups and organizations receiving project funding must include the logo of the *Terrace & District Arts Council* and the *BC Arts Council* in all their promotional materials and programs as a requirement of their grant.

### Terrace & District Arts Council Mandate -

- \* to stimulate and encourage the development of cultural projects and activities;
- \* to foster interest and pride in the cultural diversity of the area;
- \* to act as an information and referral agency for the arts, artists and general public;
- \* to act as a strong lobby for the arts in Terrace and campaign for increased media coverage for the arts in the local scene;
- \* to grant scholarships to deserving students to further their training in chosen field of the arts;
- \* to adjudicate the allocation of Provincial and Municipal grants to local arts organizations.

### BC Arts Council Mandate -

- \* to provide access to a range of artistic and cultural activities;
- \* to develop and encourage leadership for the arts and culture at the community level;
- \* to encourage support for the arts and culture from local and regional governments.

## Mail applications to:

### Terrace & District Arts Council

**206 - 4557 Park Avenue Terrace BC V8G 1V3**

There is currently no process for electronic or hand delivery of applications.

Applications may be submitted throughout the year.

A committee meets to review funding requests on a regular basis

- November 1<sup>st</sup>, March 1<sup>st</sup> and June 1<sup>st</sup> each year.

Applicants will be notified of their status within 3 - 4 weeks of the review process.

## Granting Guidelines and Criteria

### Guidelines

All eligible community groups may apply for Community Project Grants from the Terrace & District Arts Council.

Applications may be submitted on an ongoing basis; however *November 1<sup>st</sup>*, *March 1<sup>st</sup>*, *June 1<sup>st</sup>* and *August 1<sup>st</sup>* are the deadline dates for each review period.

Each community group will be eligible to receive **two (2)** Community Project Grants per year, with a maximum amount of **\$500 per grant**.

Project Funding Grants monies are to be distributed from the same pool as Member Group Project Grants and Capital Cost Grants available through the Terrace and District Arts Council. The function of Community Project Grants is to assist arts and cultural organizations in providing a wide range of activities that support the Council's mandate and the cultural growth of the community at large.

### Criteria

Criteria for funding requests will be based on submission of a proper proposal, financial statement and budget, group activity and need.

1. Eligible community groups are defined as non-profit organizations that deliver services to visual, performance and written arts and to the cultural diversity of the region.
2. The goals of the organization must fall within the TDAC mandate and contribute to ongoing public events, activities and education.
3. Priority will be given to activities or items that contribute the largest community benefit and promote cultural diversity.
4. Successful applicants will be required to submit a written 'after action report' for the next General Meeting or AGM of the Arts Council which includes an actual vs. projected budget as part of the report and at least one page of pictorial documentation of the event. (Poster, photos, newspaper articles, etc.)
5. Failure to complete any 'after action report' will make future applications by the community group ineligible for any further Grants and put the association in poor standing in reference to any future funding from the Terrace & District Arts Council.

